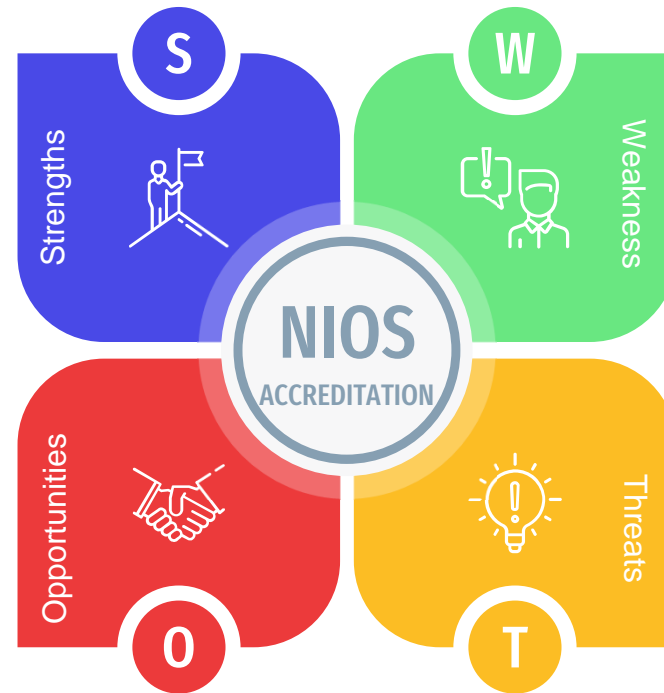


# e-Accreditation

<https://eaccr.nios.ac.in>

End to end solution for Accreditation





# Index

## Accreditation

Registration to accreditation Process automation.

## Renewal Process

Duration based renewal mechanism

## De-accreditation

UFM and PCP linked disaccreditation



## Re-accreditation

Process automation for re-accreditation

## e-Services & Communication

Two way communication between NIOS and Study Centres

## Synchronization with PCP & Examination

Accreditation linked with PCP and Conduct of exams

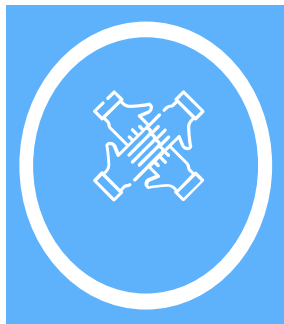
To provide support to the learners, NIOS considered utilization of existing available resources to provide better services by accrediting institutions to be partners.

Such partner institutions are called Accredited Institutions (AIs). These AIs are usually recognized formal schools or other reputed agencies involved in social or educational activities. They assist NIOS in its various functions to reach out and to reach all.



# e-Accreditation

An approach towards process automation



## Registration

Registration to be opened **twice a year for 2 months** in each session



## 100% Online

Document **uploading, Registration fee, need based verification, reporting, inspection report**



## Timelines

Processes to be completed within given **timelines at all levels (RC and HQ)**



## Status Tracking

**OTP based Application tracker** will give the status of application on each change



## e-Services

Corrections can be requested through **e-services in the Dashboard**

# Timelines



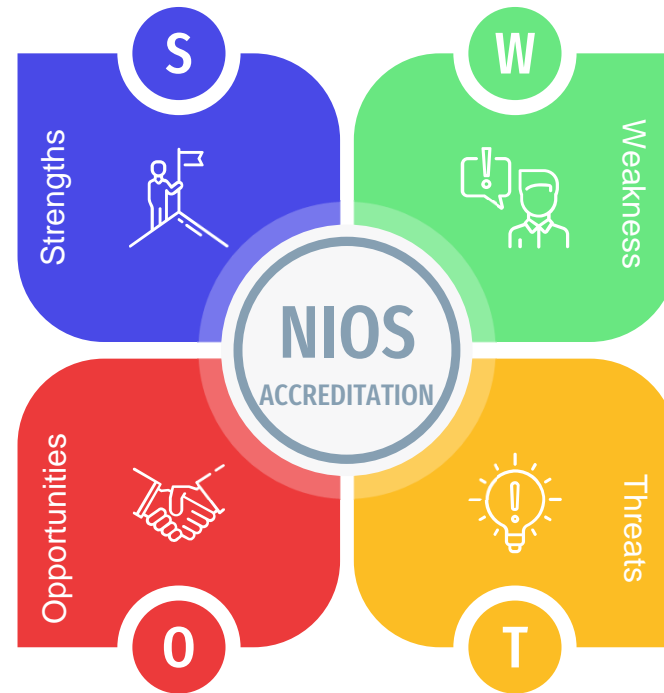


# Timelines

**Registration will be opened twice a year for 2 months in each session**

Timelines for Accreditation system (Process Automation for Registration to accreditation, renewal and de-accreditation etc.)																		
Accreditation Registration window Session 1	Month A				Month B				Month C				Month D					
Admission Block 1 & 2 (16 Mar - 15 Sep) / (16 Sep - 15 Mar)	W 1	W 2	W 3	W 4	W 1	W 2	W 3	W 4	W 1	W 2	W 3	W 4	W 1	W 2	W 3	W 4		
Registration for Accreditation with Registration fee payment of Rs 10000/- (2 months)	Registration window											Conduct of AAC Committee Meeting at HQ and other related activities for issue of Accreditation letter and MoU						
Verification of application by Regional Centre (7 Days)	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days									
Verification of registration fee (Rs 10000/-) by Accounts section (3 days)		+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days								
Re-verification by Accreditation section (3 days)		+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days								
Accreditation fee payment of Rs. 20000/- by applicant school/institution (10 days)		+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days								
Verification of accreditation fee (Rs 20000/-) by Accounts section (3 days)		+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days	+ 3 days								
Processing through Screening Board Meeting		Bi-monthly																
Formulation of Inspection committee (7 days)		+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days	+ 7 days								
Inspection by the committee. Verification of report and documents by Regional Centre (10 days)			+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days	+ 10 days							
Re-verification by Accreditation section (HQ) (2 days)				+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days						
Forwarding of report to HQ by RC (2 days)				+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days	+ 2 days						

# Type of Accreditation





## Type of accreditation

### Academic

Secondary / Sr. Secondary,  
SAIED (for Divyang), ITI, IKT  
and NEPIA

### Open Basic Education

- Level A equivalent to grade 3
- Level B equivalent to grade 5
- Level C equivalent to grade 8



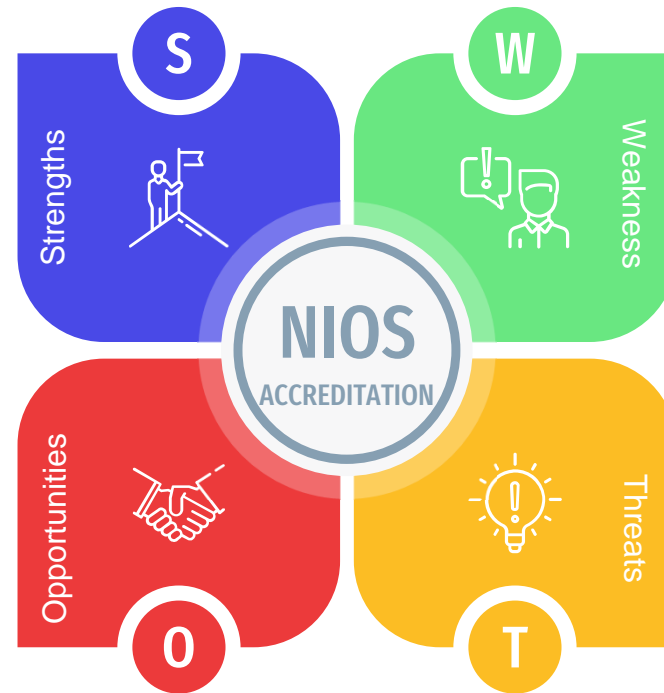
### Vocational

More than 100 trades in  
Sector like Agriculture and  
Animal Husbandry,  
Business and Commerce,  
Computer & IT, Engineering  
& Technology, Home  
science and Hospitality,  
Health and Paramedical  
Science and Teacher  
Training



# Who can apply

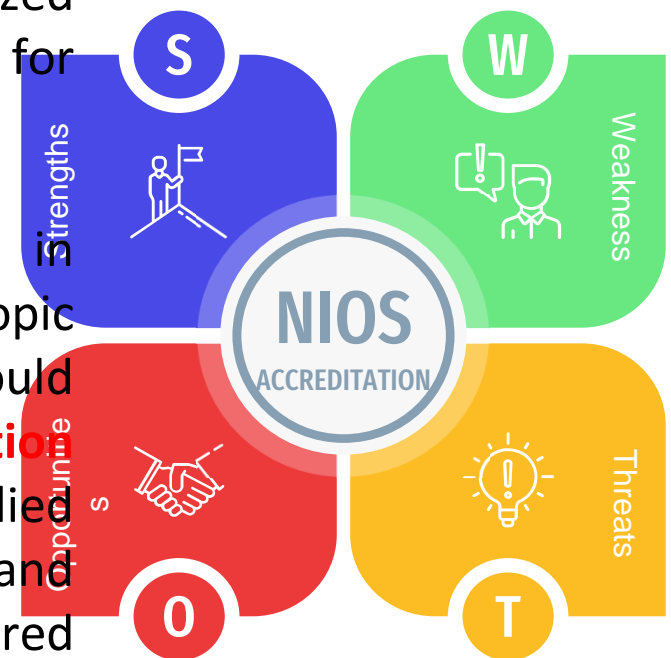
School / NGO / Educational Institute / Jail  
/ Madarsa / ITI / Gurukul etc.



**For General school (Academic courses):** The Institution/school must be affiliated to a recognized State Board of School Education/CBSE/CISCE for Secondary/Senior Secondary level, or


**For SAIED:** An NGO/Registered Society engaged in education of specially abled children & in philanthropic activities getting grant from Government. Institute should have recognition and accreditation with **Rehabilitation Council of India** for running training programme & allied services in their perspective areas of disability and objectives of institution, or institutions which are covered under PwD Act, 1995 having PwD Certificate from concerned state Government.

## Who can apply



# Categories of Academic Study Centre (AI)





## Categories of Academic Study Centres

Category	Type A	Type B	Type C
Max. no. of learners allowed to enroll	500	300	150
No. of classrooms (Each of minimum 300sq. ft. area)	20	15	10



# Features

## e-Accreditation

Step towards bringing transparency in the processes

01

NIOS email address to all AIs, AAs and AVIs



02

Role based access to all NIOS officials



03

Audit Trails of activities carried out by users



04

User-friendly e-services for all the AIs, AAs and AVIs. RC to have full control over study centres





# Processes

Registration, verification and Inspection

01

## Registration

Read SoP, Asses the need, Submit details, pay fee online, upload documents

## Verification

RC to verify, HQ to reverify

02

03

## Screening

Screening committee meeting at RC to recommend for inspection

## Inspection

Inspection has to be completed within timelines, report to be uploaded online

04

05

## Processing @HQ

Recommended applications to be processed through AAC, result to be uploaded online



# Need assessment before Registration

Harness the power of ICT

Before applying for the study centre, read the norms, guidelines, checklist of documents required to be submitted / uploaded during registration, assess the need from the portal whether Study Centres are already there in the desired district and are fully utilizing the allotted seat capacity

## @ Regional Centre

- ☐ Checker to pre-verify
- ☐ Maker to Verify

## @ Accreditation Section

- ☐ Checker to pre-re-verify
- ☐ Maker to re-verify



## @ Screening Board

Upload the minutes

## @ Inspection Committee

- ☐ Download pre-filled format
- ☐ Visit the location
- ☐ Use mobile app and click photos
- ☐ Upload the signed report

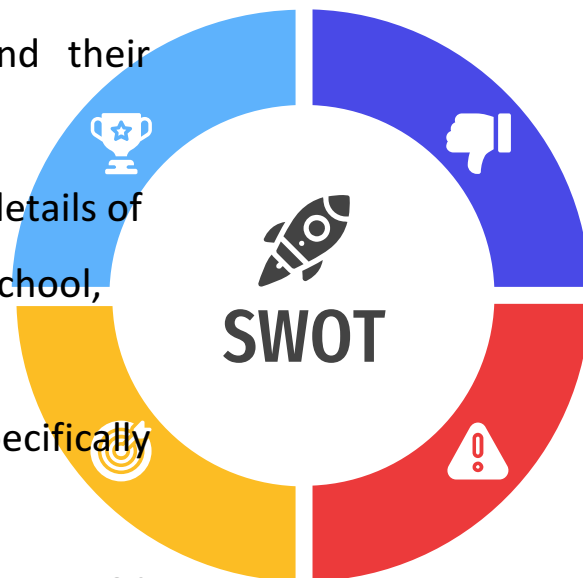


# Guidelines and Checklist fo Inspection Committee

Inspection for Accreditation and Inspection for Extension of Accreditation

## What to inspect?

- ☐ Infrastructural facilities.
- ☐ Availability of teachers and their qualifications
- ☐ Original Documents about details of society / trust running the school, Affiliation records
- ☐ Any other areas specifically informed by NIOS.
- ☐ Detailed SoPs are available on NIOS website



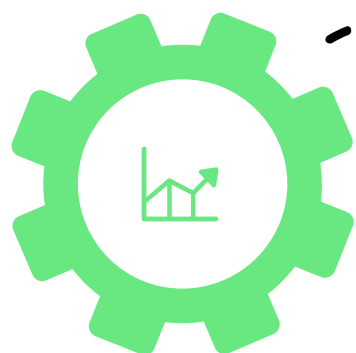
## Mandate of Inspection Committee

- ☐ Verify all documents uploaded by school during registration
- ☐ Report on pre-filled proforma generated from Accreditation portal shall be submitted strictly within time frame i.e. three (03) working days from the conduct of inspection



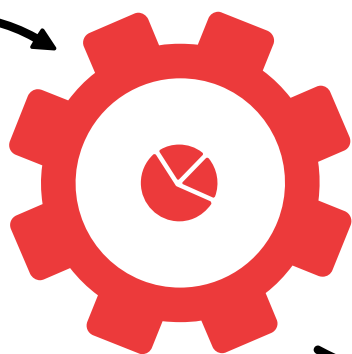


## Inspection and reporting



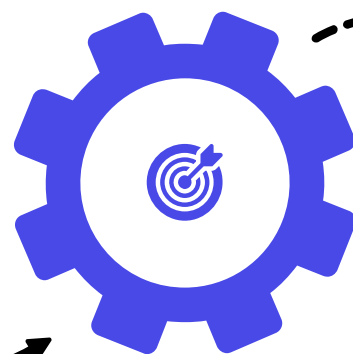
### Inspection committee

Generated by the system from the panel of officials, will have the nominee from HQ



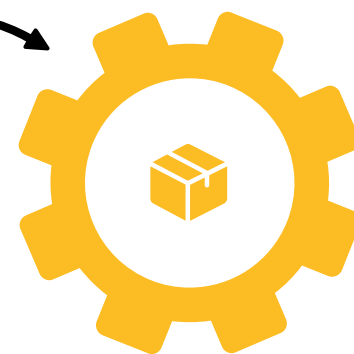
### Pre filled proforma

System generated report format for filling up the comments of the Inspection committee



### Geo linked Mobile app

Mobile app shall be used by the Inspection Team to upload the photos of the school/institute



### Report submission

Inspection committee to upload the report online on the portal within the given timeline

# Inspection for accreditation



# Inspections

01

## Inspection for Accreditation

Check classrooms, labs, infrastructure, staff, original documents, land documents, affiliation details etc., upload photos using mobile app, upload report

02

## Inspection for Renewal

Inspection through the concerned Regional Centre shall be done by the Inspection Committee before the expiry of the duration for which the accreditation was granted

03

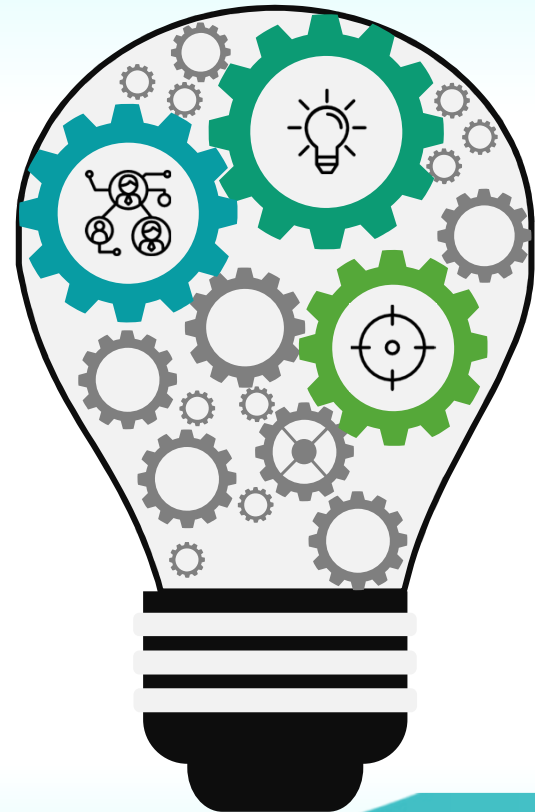
## Inspection for Re-accreditation

Inspection for Re-accreditation of the study centre which was de-accredited shall be done by the Inspection Committee through concerned Regional Centre

04

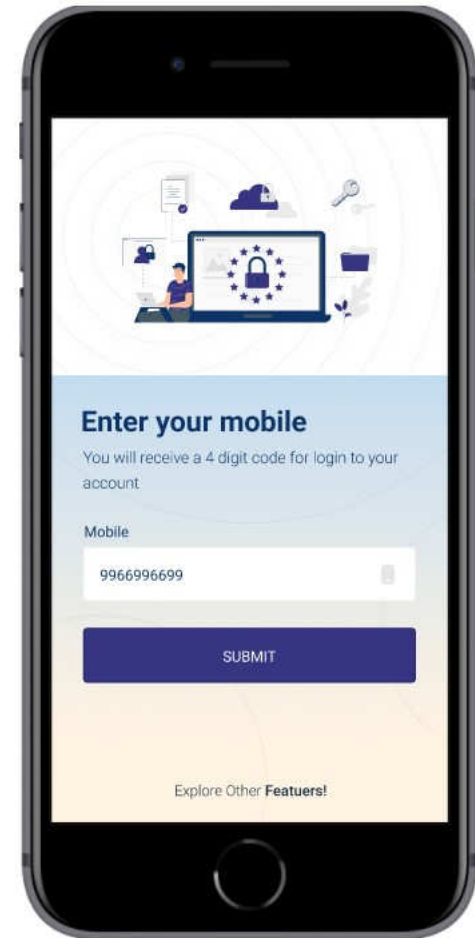
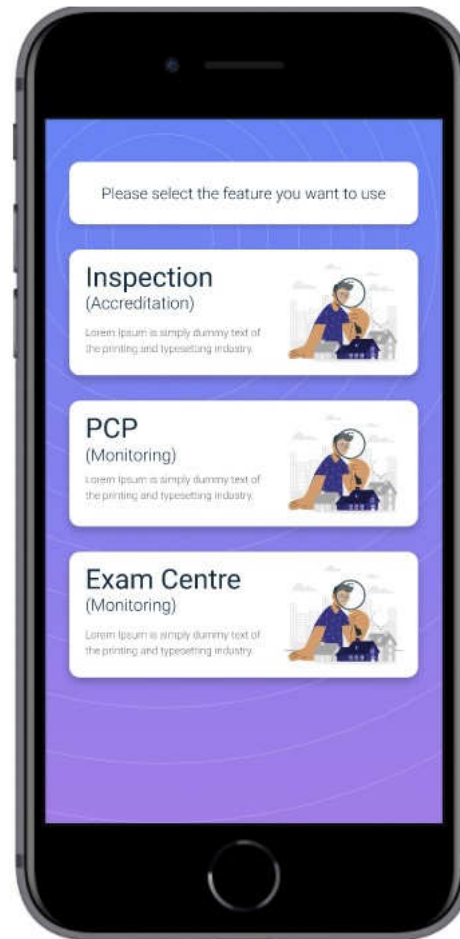
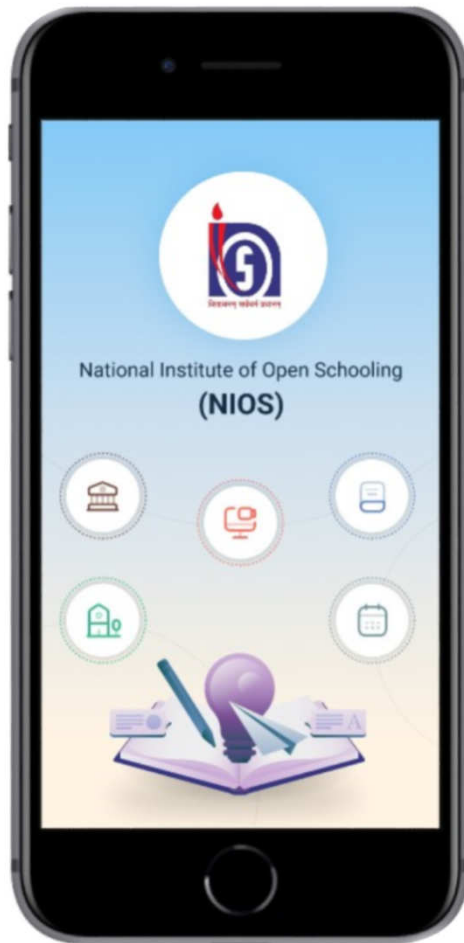
## Regular surprise Inspections

Surprise inspections shall be carried by concerned Regional Centres on a regular interval of not less than 1 year. These surprise inspections shall be apart from academic visits for PCP monitoring



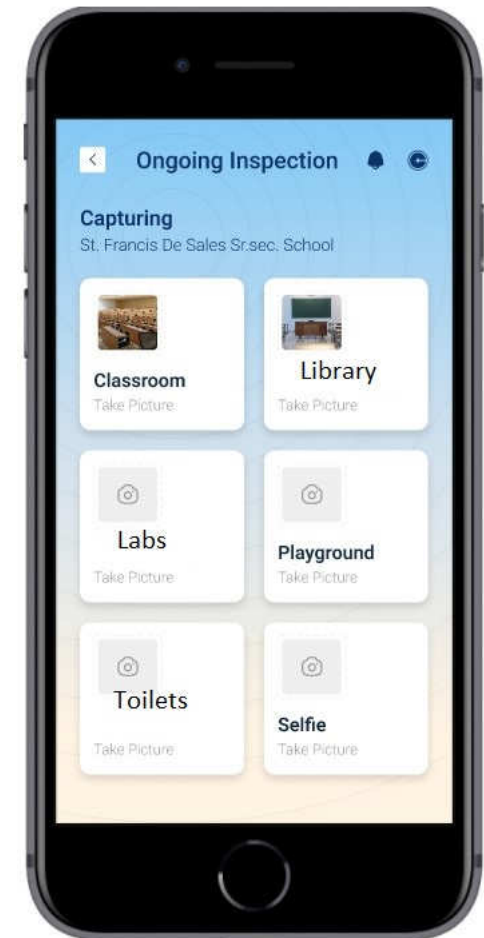
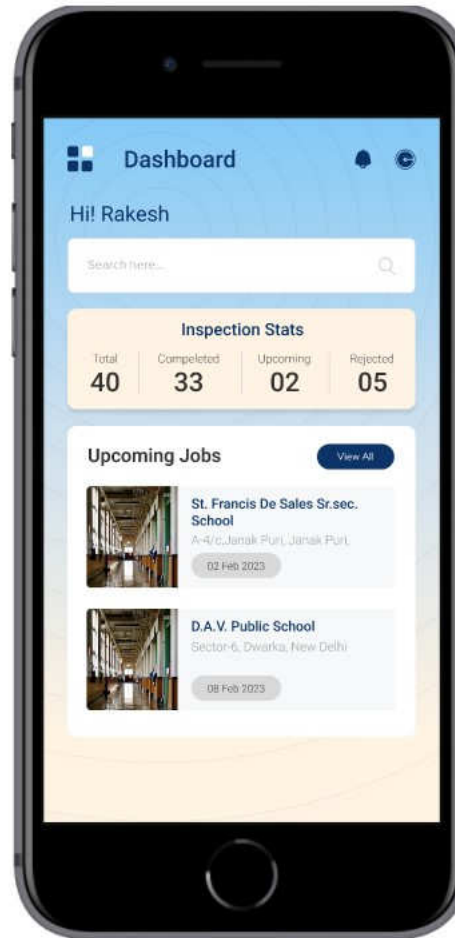
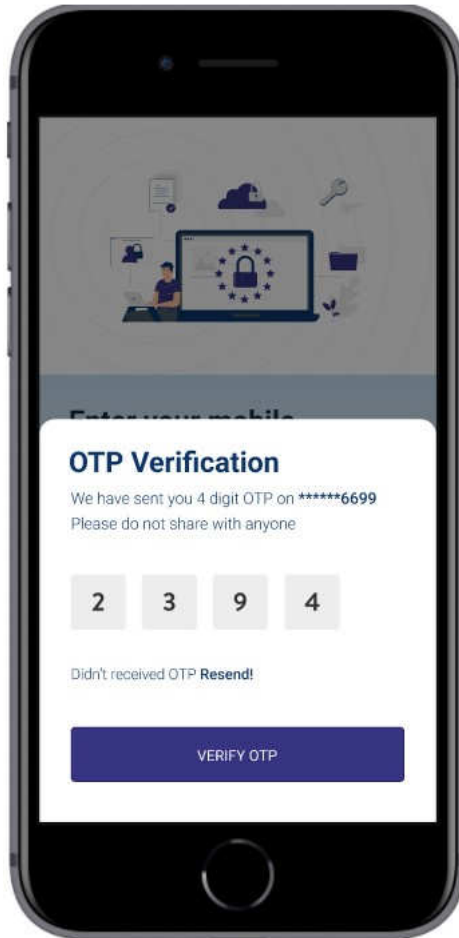


## Mobile App for Accreditation



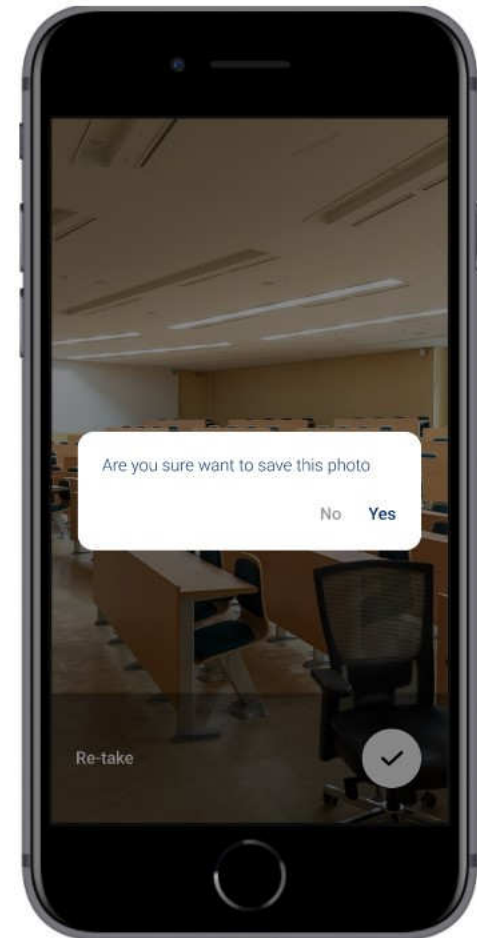
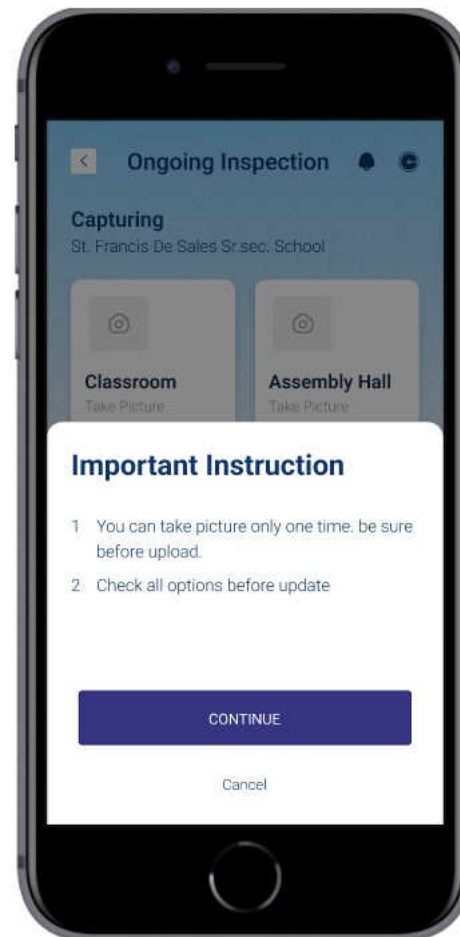
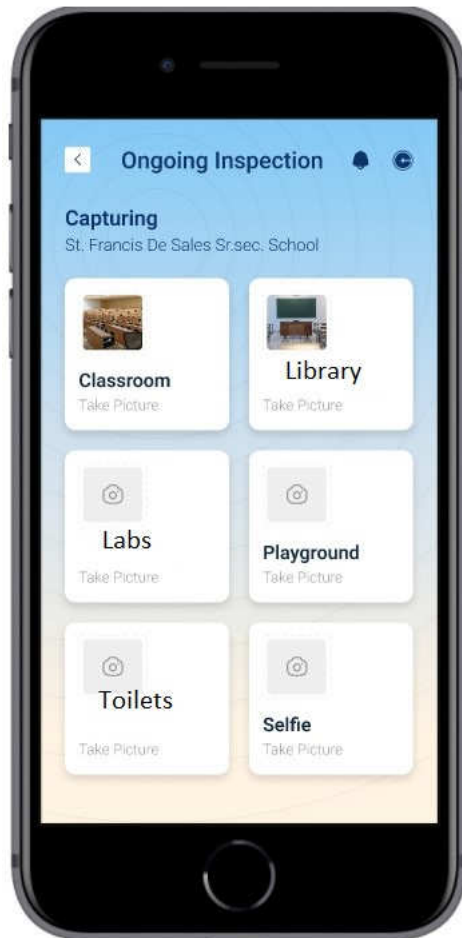


# Mobile App for Accreditation



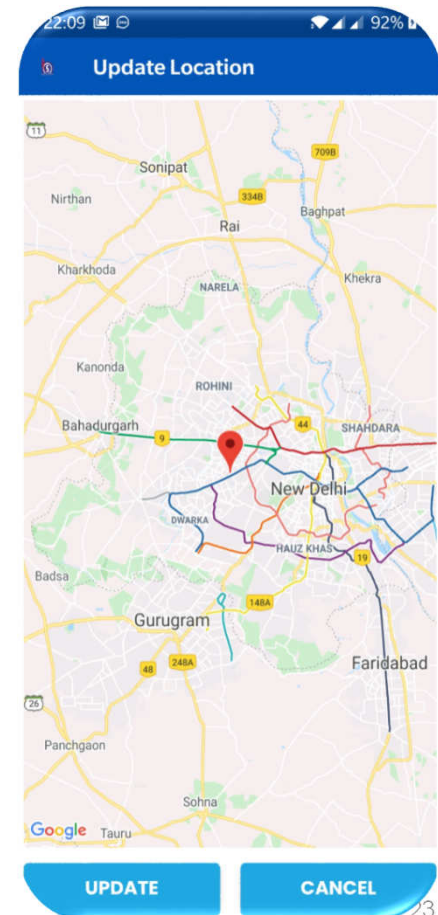
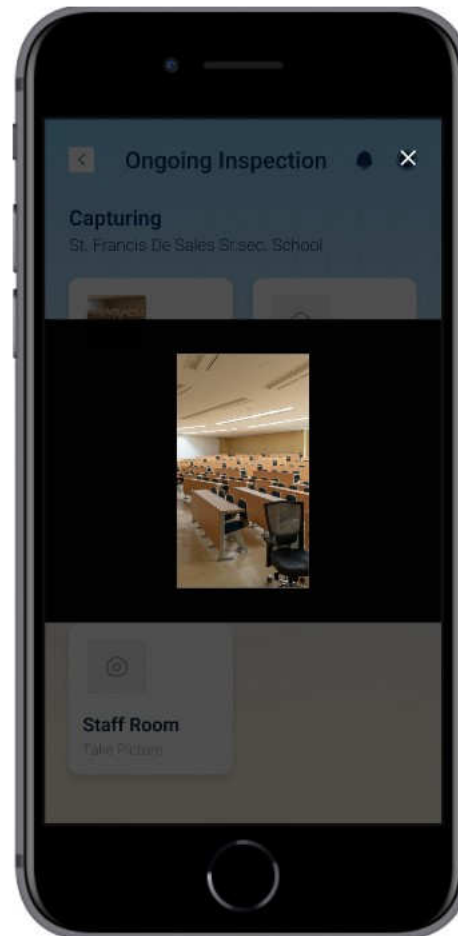
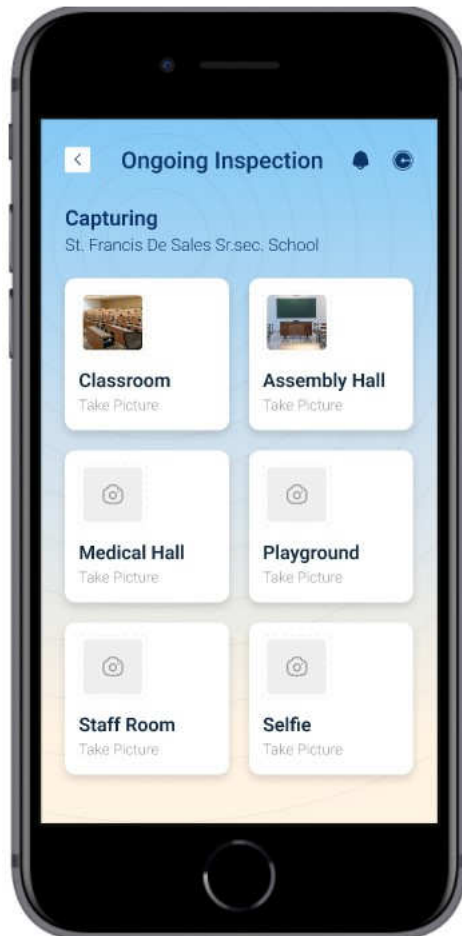


## Mobile App for Accreditation



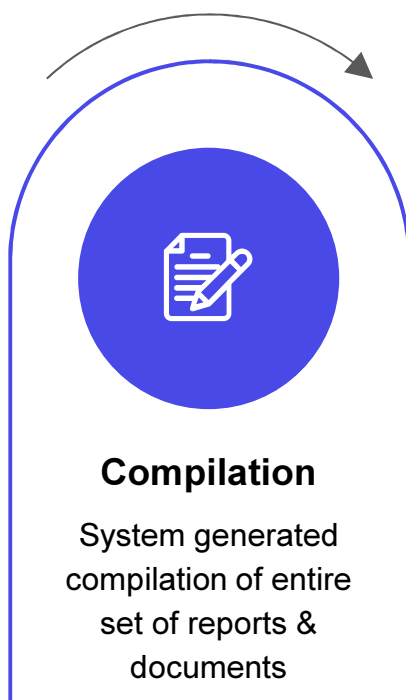


## Mobile App for Accreditation



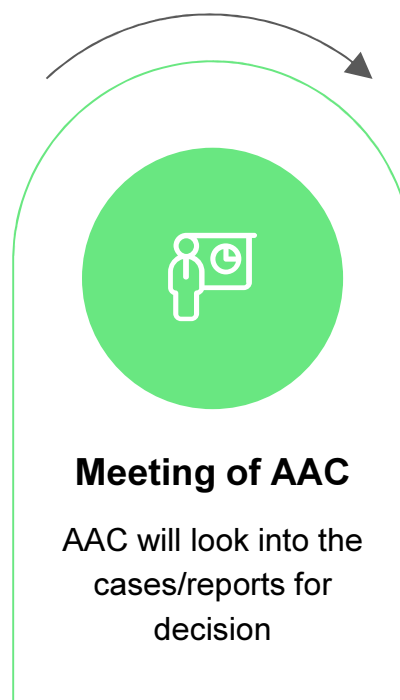


## Processing @ HQ



### Recommendation

Accr. Section will submit the recommendation To AAC



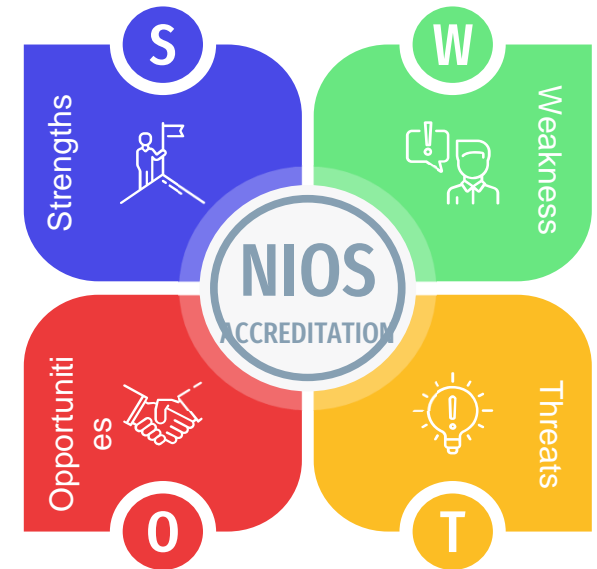
### Decision

Based on approval of AAC, the study centre will be accredited





# Essential Requirements



## Eligibility Criteria for accreditation – Study Centre

**01**



**Who can apply**

School, Madarsa, jail, college or any other educational institute

**02**



**Infrastructure**

Sufficient furniture and required infrastructure must be there in the school/institute

**03**



**U-DISE / Darpan ID**

U-DISE code is mandatory for the schools and Darpan ID is mandatory for NGOs applying for accreditation

**04**



**Land / Classroom size**

Every classroom of the specified size and the mentioned land area must be available

**05**



**Laboratory**

Physics / chemistry / biology, computer lab, geography lab / home science labs must be available (as required)

# Documents required for accreditation





## Checklist / Documents required

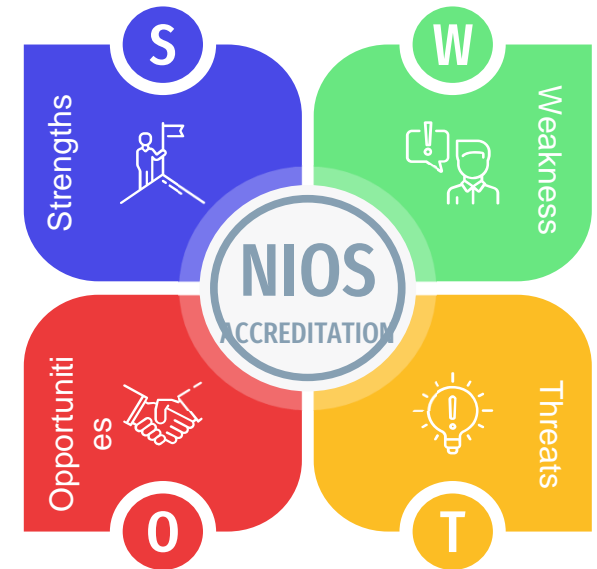


S. No.	Particulars of the documents
1	Accreditation fee Rs 30000/- to be paid online
2	Copy of the Certificate of Registration of the Society
3	Copy of Memorandum of Association & Rules and Regulation.
4	Copy of List of Members of the Governing Body of the Society with their occupations and address
5	Copy of Resolution of the Management for taking up Open Schooling courses with signature

<b>S. No.</b>	<b>Particulars of the documents</b>
6	Copy of the letter of affiliation from a recognized board (not applicable for SAIED)
7	Copy of the Audited Statement of income and expenditure of the Society for the past three years
8	List of teachers indicating their qualifications, designations, experience, length of service in the institution
9	Four photographs of lab and the building of the school.
10	Copy of Documents pertaining to Land of school (lease/ownership)

<b>S. No.</b>	<b>Particulars of the documents</b>
11	Affidavit duly filled by the Principal of the applicant
12	Proforma for appointment of co-ordinator
13	MOU duly filled in
14	Copy of recognition/approval from Rehabilitation Council of India/ or having certificate of Registration under persons with Disability (PWD) Act, 1995 (For SAIED Institution)
15	List of special teacher/instructors (if applicable available in the applying Institution with their qualification, designation and Experience.
16	English translated copy of the documents duly attested by Notary Public along with copy in Regional Medium.

# Fee for accreditation and e-Services



## Fee details for accreditation of study centres in **India** (Fee is non-refundable)

### Application Fee



Rs 10,000/-  
One time fee to be paid online during registration

### Registration Fee



Rs 20,000/- One time fee to be paid online within 10 days from the day the application is Re-verified by NIOS HQ.

### Renewal Fee



Rs. 15,000/- to be paid before end of the accreditation period (5 years) from the date of accreditation

### Re-accreditation Fee

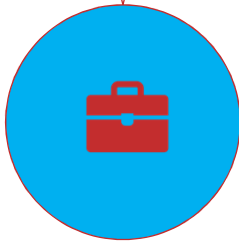


Rs. 50,000/- to be paid online for Reaccreditation after de-accreditation for violation of NIOS rules



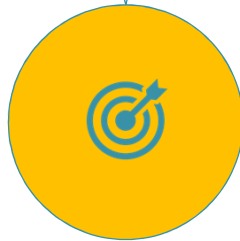
## Fee details for accreditation of study centres **Abroad** (Fee is non-refundable)

### Application Fee



USD 750  
One time fee to be paid online during registration

### Registration Fee



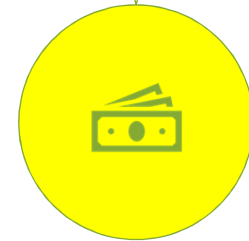
USD 1500 One time fee shall be paid online within 10 days from the day application is verified by the concerned Regional Centre and Re-verified by NIOS HQ

### Renewal Fee



USD 500 to be paid before end of the accreditation period (5 years) from the date of accreditation

### Re-accreditation Fee



USD 3500 to be paid online for Reaccreditation after de-accreditation for violation of NIOS rules

# E-Services

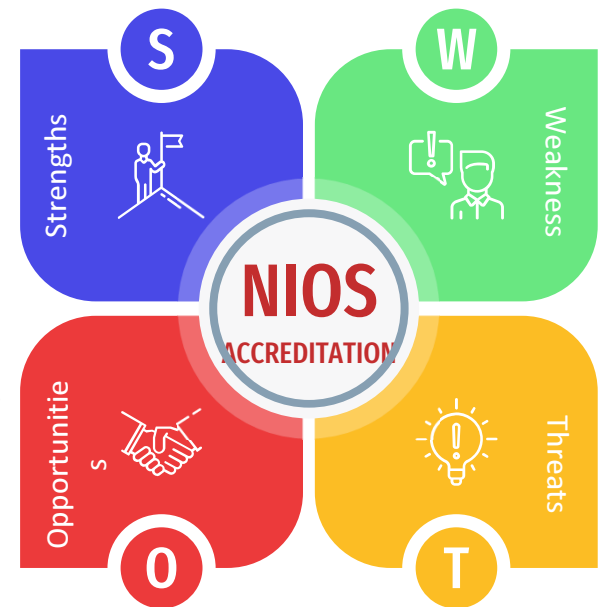


## E-Services

**Up-gradation** to Senior Secondary level, applicable in case of already accredited Institutions of NIOS

**Increase in number of seats**, applicable in case of already accredited institutions of NIOS

**Additional mediums of instruction**, applicable in case of already accredited institutions of NIOS



## E-services for Study Centres

**Change AI Name/  
Update  
Coordinators info**



Change AI Name or details of the coordinator like Name, email address, mobile number etc.

**Course / Medium /  
Trade**



Add course (Sec. / Sr. Sec. Trade, medium etc.) as per the norms of NIOS.

**Address / Bank  
Details**



Address or Bank details provided by study centre at the time of registration can be updated as per norms

**Increase Seats @ Rs  
10000**



Study centres can request for adding science or for increase of seats from 150 to 300 or 300 to 500



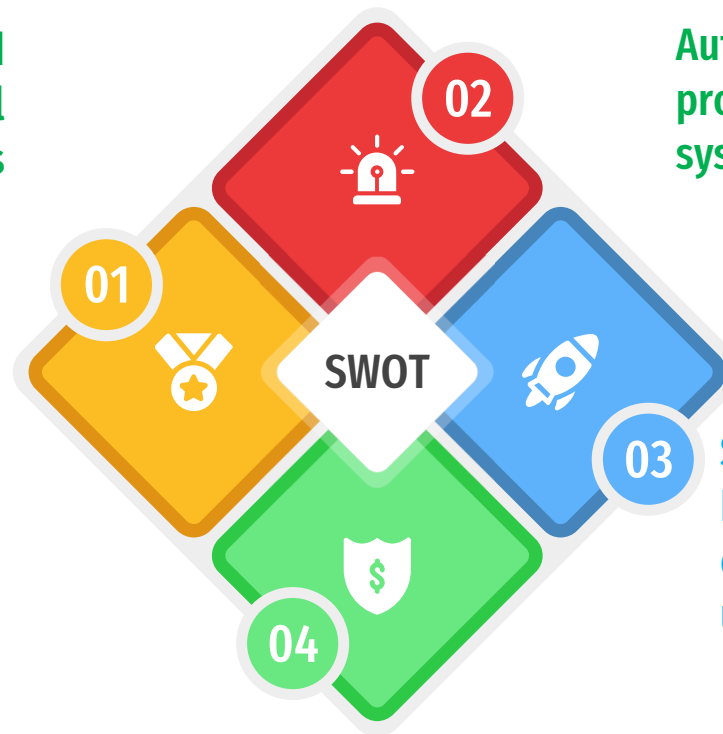
# Renewal, Re-accreditation and De-accreditation

Duration linked  
Automated renewal  
notifications

Automated de-accreditation  
process and notification  
system

PCP, UFM linked  
change of status and  
De-accreditation

Synchronized with conduct of  
PCP, Practical examination,  
evaluation of TMAs and seat  
utilization



## Points to remember while registration, verification and re-verification

### Fee



- ☐ Application for accreditation will not be considered without the Total Fee Rs 30,000/-. **Fee once paid will not be refunded** in any circumstances. Rs. 50/- will be charged as processing fee for each transaction.
- ☐ **Registration Fee Rs 20,000/- shall be paid online within 10 days** from the day the application is verified by the concerned Regional Centre and Re-verified by NIOS HQ

### Need



- ☐ At present, due to sufficient number of study centres in the area, **schools affiliated with Haryana state board and Delhi state board are not allowed for accreditation**
- ☐ **Schools of Delhi/NCR affiliated with UP Board are not allowed for accreditation**

### Documents



- ☐ Clearly scanned color images/pdf of all the original supporting documents shall be uploaded at the time of registration before paying the online application fee Rs 10,000/-. **Application with any discrepancy in the data/document will be rejected** and the fee will be forfeited



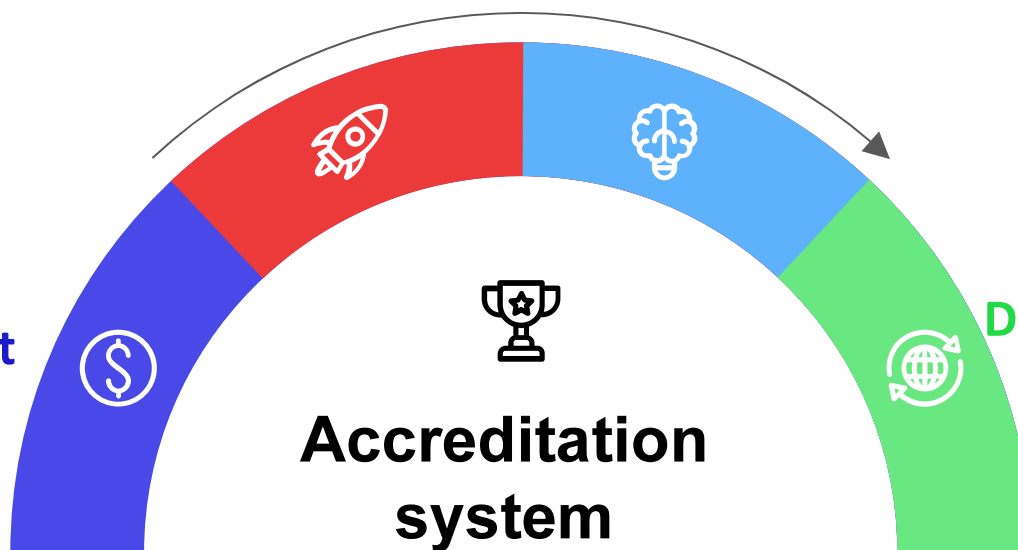
# Envision

Time bound

Analytics based

Transparent

Decision supportive





धन्यवाद